

To qualify for this free service, you must adhere to the following guidelines:

1. Checks must have been presented for payment to an individual, business or organization in the Fourteenth Judicial Circuit, which includes Allendale, Beaufort, Colleton, Hampton and Jasper counties.
2. Checks must be submitted immediately after being returned from the financial institution. Checks that provide less than 60 days for processing will not be accepted. At this time, we are unable to process out-of-state checks.
3. We only accept the original check image (usually marked “legal copy”) from the financial institution. The check must be legible.
4. Each check must be accompanied with the Worthless Check form (called the Victim-Vendor Worksheet) that is filled out completely and accurately.
5. The check must contain a correct date, an amount made payable to an individual or business and the signature of the person who wrote the check. We cannot process post-dated checks or any checks in which there was an agreement to delay making a deposit.
6. Business checks must include the name of the business owner or person who signed the check because arrest warrants cannot be sworn out against a business.
7. We do not process forgeries. That is a separate crime. Forged, altered or fictitious checks should be turned over to law enforcement.
8. You must not have previously made an arrangement for payment from the writer of the bad check and must not have received any money from the offender. While in this program, you must refrain from reaching such an arrangement.
9. Please ensure that all checks turned over to the Worthless Check Unit are ones you wish to have processed. Once checks have been submitted to this office, they will not be cancelled without the victim paying at least \$91 in fees.

Restitution checks are mailed out once a month. We recommend you keep a copy of the check and the Worthless Check form for your records. This office reserves the right to refuse the acceptance of checks from individuals who do not adhere to the guidelines set forth.

For more information about the program and how we can help you collect the money you are owed, please contact us at [843-779-8477](tel:843-779-8477).